

**COMMISSION FOR OTHER BACKWARD CLASSES
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
5TH FLOOR, I.P. ESTATE, VIKAS MINAR, DELHI – 110002**

F.No. 10(153)/CT/OBCC/2015-16/1326

Dated: 16.11.2015

To

M/s _____

Sub: Repairing / Re-polishing of furniture of the Commission's office.

Sir,

This Commission intends to get some of its furniture repaired and re-polished . The upholstery of the Sofa Sets, Couch & chairs is also to be changed along with providing of a new table glass for an Executive table. Sealed quotations/proposals are invited for the above mentioned job work. Interested parties may inspect the furniture on any working day and sealed quotations may be dropped in the tender box kept for the purpose in this office latest by 30-11-2015 upto 2:30 p.m. The quotations will be opened on the same day at 3:00 p.m.

The firm shall enclose authenticated copies of TIN and PAN of the firm with the quotation failing which the quotation will be rejected.

Yours faithfully

-Sd/-

**(L.P. Sinha)
Deputy Secretary / H.O.O**

Details of the repairing / re-polishing work of furniture to be carried out in the OBC Commission's Office.

| S.No. | Name of the item / particulars | Quantity |
|--------------|---|-----------------|
| 1. | Repairing of a Sofa Set (fully covered five seater) with re-upholstery of chair cushions with new fabric | 01(One) |
| 2. | Repairing of a Couch with re-upholstery of chair cushions with new fabric | 01 (One) |
| 3. | Repairing of Executive Table (De-polishing of entire table, Repairing of table with new moldings, Re-polishing of de-painted table) | 01(One) |
| 4. | Repairing of Side Credenza (De-polishing of credenza, Repairing of credenza with new locks, channels & handles, Re-polishing of de-polished credenza) | 01(One) |
| 5. | Repairing of visitor chairs (wooden) (De-polish of chairs, Re-structuring and repairing of chair's frames, Re-upholstery of chair cushions with new fabric and Re-polishing of De-polished chairs) | 09(Nine) |
| 6. | Providing & fixing of a new Table Glass for the Executive Table | 01(one) |